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| **INTERNATIONAL RANGER FEDERATION** |

**2027 11th International Ranger Federation**

**World Ranger Congress**

**Expression of Interest Application**

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| **11th IRF World Ranger Congress Expression of Interest / Evaluation** | |
| **Name of Hosting Organisation/s** |  |
| **Proposed 11th IRF WRC location** |  |
| **Proposed 11th IRF WRC dates** |  |
| **Proposed 11th IRF WRC Region** |  |
| **Proposed 11th IRF WRC Theme** |  |

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| **IRF WRC Planning and Organisation** | **IRF Use ONLY** | **Comments for application** |
| 1. Has the hosting organization provided evidence that they have the capacity to provide adequate and committed representatives (at least 3-4 people) to work with the IRF on organizing this WRC? | Yes / No |  |
| 1. Does this hosting organization provide sufficient evidence that they have the experience in hosting/organizing a large event? | Yes / No |  |
| 1. Does the hosting organization have relevant government authority approval or support? If not, have they indicated when they may receive this? | Yes / No |  |
| 1. Does the hosting organization provide enough evidence that they are committed and willing to work collaboratively alongside the IRF to develop a WRC that meets the expectations of both parties? | Yes / No |  |
| 1. Has the hosting organization signed at Terms of Reference (TOR). | Yes / No |  |
| 1. Does the hosting organization have the IRF Regional Representative Support? | Yes / No |  |
| 1. Was the IRF Regional Representative involved in the development of the proposal, if so to what level? | Yes / No |  |
| 1. Do you have a proposed itinerary/ schedule for the IRF WRC, noting the that IRF requires some time allocated in the itinerary for Regional Meetings (3-4 hours) and IRF Meeting and Board Elections (2hrs). Please provide the proposed itinerary/ schedule if available. | Yes / No |  |

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| **Diversity and Inclusion** | **IRF Use ONLY** | **Comments for application** |
| 1. Has the host provided a Diversity, Equality and Inclusion Policy? | Yes / No |  |
| 1. How will the IRF WRC support diversity, equality and inclusion? |  |  |
| 1. How accessible will it be for rangers coming from all over the world? |  |  |

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| **Finance / Costs** | **IRF Use ONLY** | **Comments for application** |
| 1. Affordability – does it look likely that the proposal will be affordable for rangers to attend (transport, accommodation and registration costs)? | Yes / No |  |
| 1. What is the proposed total cost to host the IRF WRC Cost? |  |  |
| 1. What are their financial management systems and securities to ensure that finances are well managed and reported on? |  |  |
| 1. How will the hosting organization fund the IRF WRC? |  |  |
| 1. What are the Insurance / Public Liability details? |  |  |

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| **Sustainability and Recycling** | **IRF Use ONLY** | **Comments for application** |
| 1. What are the arrangements for sustainability? |  |  |
| 1. Are you proposing to use paper or electronic medium only? |  |  |

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| **Travel Visa’s and Entry Requirements** | **IRF Use ONLY** | **Comments for application** |
| 1. What are the travel / Visa requirements for entry into the proposed country? |  |  |
| 1. Please provide an website address for details | Yes / No |  |
| 1. What are the costs associated with travel/ visa requirements? |  |  |
| 1. What timeframes are required for visa/ permits if required? |  |  |
| 1. What are the vaccination requirements for the host country? |  |  |

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| **Proposed IRF WRC Venue and Location Details** | **IRF Use ONLY** | **Comments for application** |
| 1. What is the proposed venue? |  |  |
| 1. Is the proposed venue suitable for a IRF WRC with minimum 350-400 delegates. | Yes / No |  |
| 1. What is the minimum and maximum capacity of the venue? |  |  |
| 1. Does the venue have a main hall/ room and side rooms for smaller meetings? |  |  |
| 1. Please provide a description of the rooms? | Yes / No |  |
| 1. The IRF WRC attracts delegates from all over the world, does the venue have space (inside or outside) for a large gathering of delegates (300+) for a group photo and 100 country flags? Please describe. | Yes / No |  |
| 1. What is the proposed IRF WRC Registration Fee in USD? |  |  |
| 1. What does / doesn't the Registration Fee cover? |  |  |
| 1. What is the approximate costs of food outside of the what is included in the IRF WRC? |  |  |
| 1. What is the approximate costs and types of accommodation? |  |  |
| 1. What parks, reserves, historic sites etc are associated with or close to the proposed location? |  |  |
| 1. What is the season, weather at the proposed time of year? |  |  |
| 1. Are you proposing a hybrid IRF WRC, online and in person |  |  |

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| **Field Trips, pre and post IRF WRC** | **IRF Use ONLY** | **Comments for application** |
| 1. What are the pre and post IRF WRC field trip opportunities? |  |  |
| 1. What is the proposed schedule for the field trips during the Congress (if any)? |  |  |

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| **Sponsorship and Support** | **IRF Use ONLY** | **Comments for application** |
| 1. Who (if any) are sponsors of the proposal? |  |  |
| 1. What level of sponsorship are you considering? |  |  |
| 1. What Government support do you have to host the IRF WRC? |  |  |
| 1. Please provide evidence such as MoU’s or Letters of Support. | Yes / No |  |

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| **Travel to and from the IRF WRC** | **IRF Use ONLY** | **Comments for application** |
| 1. What is the nearest International Airport/s to the proposed location? |  |  |
| 1. How far in Km’s and Hours is the travel from the International Airport to the proposed location? |  |  |
| 1. What are the options for travel between the International Airport and the proposed location? |  |  |

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| **Risk Management** | **IRF Use ONLY** | **Comments for application** |
| 1. What are the risks (political, cultural, financial, environmental, access etc) associated the proposed Country, State, location or venue? |  |  |
| 1. What are the risk mitigation policy and procedures? |  |  |
| 1. What are the emergency / incident management arrangements for the event? |  |  |

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| **Translation Services** | **IRF Use ONLY** | **Comments for application** |
| 1. The IRF requires the IRF WRC to be delivered in English with interpretation services provided for French, Spanish at a minimum. What interpretation services are you proposing? |  |  |

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| **Any further comments/ information to be included** |
| 1. Comments: Overall impression and recommendation |

Please forward your Expression of Interest including photos, brochures and links to support your application to: [secretary@internationalrangers.org](mailto:secretary@internationalrangers.org).

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| Name: |  |
| Position/title: |  |
| Organisation: |  |
| Date: |  |
| Signature: |  |
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