



INTERNATIONAL RANGER FEDERATION

STANDING RULES

Adopted March 27, 2003, Wilson's Prom NP, Australia at the 4th IRF World Congress Membership Meeting
Revised June 21, 2006, Stirling, Scotland at the 5th IRF World Congress Membership Meeting

SR 000-10:

Definitions

IRF	International Ranger Federation
Member	Regular Member, and Honorary Member unless specifically excluded
Associate	Associate Member
Provisional	Provisional Member
Protected Area/s	Any statutory, or otherwise recognised area wherein the principle objective is the conservation of the cultural and/or natural environment
Regional Representative	The elected representative of a region
Region	A geographical area as determined by IEC
IEC	International Executive Committee
WCMM	World Congress Membership Meeting
Ranger	A Ranger is the person involved in the practical protection and preservation of all aspects of wild areas, historical and cultural sites. Rangers provide recreational opportunities and interpretation of sites while providing links between local communities, protected areas and area administration.
IUCN	The World Conservation Union
IRFC	International Ranger Federation Consultancy

The IRF recognizes that a Ranger is known in different parts of the world by a variety of different terms.

STATUTE 100: NAME

SR. 100-10: Name

The Federation shall be known as the International Ranger Federation (IRF), and where incorporated or otherwise registered as a legal entity shall in any event be known as the International Ranger Federation.

SR. 100-20: Use of Name

No person or organisation shall, without prior permission, use the name and/or any graphic representation of the IRF adopted by the IEC.

Permission to use the name on newsletters, stationery, and informational literature is hereby granted to IRF International Officers and Regular Members.

STATUTE 200: AIMS AND OBJECTIVES

SR. 200-10: Mission

We will develop, advance and promote throughout the world community, the Ranger¹ profession and its role in the conservation of natural and cultural resources.

SR. 200-20: Vision

We will be acknowledged and sought after by Ranger Associations, conservation organizations and the world community as an international leader and advocate for the Ranger profession. We will be recognized as the “eyes, ears and front-line responders” in the professional and ethical field management of the world’s protected areas² and the wider natural and cultural environment. We will become a principal educator of the world community about the core values and benefits of Ranger work.

SR. 200-30: Strategies

1. We will promote world community awareness and understanding of the role, values and benefits of Rangers in the conservation of natural and cultural resources.
2. We will develop and deliver relevant training for Rangers through a variety of forums for communication, sharing and learning; and provide accreditation as appropriate and feasible.
3. We will develop and disseminate examples of “best practices” and “lessons learned” in Ranger work to member Associations and others who will benefit.
4. We will encourage and assist with the establishment of Associations in countries not now affiliated with the IRF, both to increase the representational capability of the Federation but also to nurture the common bond of Rangers throughout the world.
5. We will advance our capacity to manage the Federation and to effectively deliver our products and services.

SR: 200-40: Conclusion

We recognize that the successful implementation of this strategic plan depends on the leadership of the IRF International Executive Committee, and on the active involvement of committee and work group members, IRF members as a whole, and staff. Collectively, these groups can ensure that we make a noteworthy contribution to a strengthened international Ranger service that more effectively protects special places, as well as its own members, and promotes widespread awareness and understanding of their value and benefit to World Heritage.

SR: 210-10: Strategic Plan

The IRF adopts as its Strategic Plan Format, Appendix I as attached hereto as adopted by the WCMM of March 27 2003.

The IEC are to develop a Strategic Plan based on this format, and review this Strategic Plan at regular intervals.

The Strategic Plan is seen as a dynamic document with updates and revisions as needed.

¹ The IRF defines a Ranger as “the person involved in the practical protection and preservation of all aspects of wild areas, historical and cultural sites. Rangers provide recreational opportunities and interpretation of sites while providing links between local communities, protected areas and area administration.”

² Hereinafter, when used, the term “protected area” will be used as defined by the IUCN (1994) as: “an area of land and/or sea especially dedicated to the protection and maintenance of biological diversity, and of natural and associated cultural resources, and managed through legal or other effective means.”

STATUTE 300: MEMBERSHIP

SR. 300-10: Membership

Membership to the IRF is not transferable.

There shall be no limit on the number of members or memberships approved.

SR. 310-10: Application for membership

Any individual or group may apply for membership to the IRF. Such application, in writing, must be submitted in the form and manner specified by the Secretary of the IRF, and shall contain such information as the Secretary may reasonably require. Any application for Regular Membership must be accompanied by an endorsement by a Regular Member from the same Region.

SR. 310-20: Classes of Membership

There shall be the following classes of membership;

1. Regular Membership (herein referred to as "Member").
2. Associate Membership (herein referred to as "Associate").
3. Provisional Membership (herein referred to as "Provisional").
4. Honorary Membership (herein "Member" will also refer to Honorary Membership, unless specifically excluded or separated).

SR. 310-30: Requirements for membership

1. Regular Membership:
Any national, state, provincial, territorial or area ranger association, which is properly constituted and registered in terms of local requirements, as recognized by the IRF, and endorsed by a Regular Member.
(hereinafter a Regular Member is referred to as "Member").
2. Associate Membership:
Any individual or group who may further the cause of the IRF or of protected areas.
(hereinafter an Associate Member is referred to as "Associate").
3. Provisional Membership:
An individual ranger or group of rangers from a nation, state, province, territory or area where there is no established ranger association.
(hereinafter a Provisional Member is referred to as "Provisional")
4. Honorary Membership:
Any individual or group who has made a significant contribution to the IRF, to any Regular Member of the IRF or in the field of conservation, as recognized by the IEC.

All members, of whatever class of membership agree to abide by the Statutes and Standing Rules of the IRF at all times.

SR 310-40: Approval of Membership

All applications for membership shall be channeled through the appropriate Regional Representative, who shall submit such application, with regional comment, to the Secretary.

On receipt of an application for membership from a Regional Representative, the Secretary shall distribute such application to the members of the IEC for comment.

The application, along with comments, must be tabled at the next meeting of the IEC for approval. The decision should not be unduly delayed.

Where a Provisional Member, consisting of a grouping of rangers, believes it has met the requirements for regular membership, it may submit such proof for membership to the IEC for approval.

SR 310-50: Membership requirements

To be a member in good standing, an association must:

- Pay annual dues (SR400) or report on how dues are supporting IRF work.
- Submit an annual report to the Secretary.
- Submit at least one article to the Thin Green Line each year.

STATUTE 400: DUES

SR. 400-10: Regular Member dues

Dues for Regular Members shall be 1% of the annual membership dues of the Member associations.

The IEC may, at its discretion, waive or suspend all or part of such dues for any Member or Members, and for a period it may determine, if the IEC believes this to be in the best interests of the Member and/or IRF objectives.

This amount shall remain with Member and be dedicated to IRF purposes or remitted to IRF by mutual consent.

SR. 400-20: Associate Member dues

The annual dues payable by Associate Members shall be set by the WCMM, and these dues shall stay in force for the three year period between WCMM's.

The IEC may, at its discretion, waive or suspend all or part of such dues for any Associate or Associates, and for a period it may determine, if the IEC believes this to be in the best interests of the IRF objectives.

It is noted that Associate Membership annual dues for the period 2000/2003 is US\$50 per Associate per annum.

SR. 400-30: Provisional Member dues

Dues for Provisional Members shall be determined as appropriate to the Provisional Member by the IEC.

SR. 400-40: Honorary Member dues

Honorary Members shall not be liable for payment of any dues.

SR. 410-10: Payment dates

Membership dues are payable on or before a date of every year as determined by the IEC from time to time, or in the case of a Member, within three months of the end of the Members own financial year, which ever is the later.

STATUTE 600: STRUCTURE

SR. 600-10: Principle Office

The principal office of the International Ranger Federation shall be located at such place as the IEC shall determine.

SR 610-10: International Executive Committee

The International Executive Committee (herein referred to as the “IEC”), shall be the executive authority of the IRF.

SR 620-10: World Congress Membership Meeting

The World Congress Membership Meeting (herein referred to as the “WCMM” or “WCM Meeting”) is the highest authority of the IRF, and unless provided for otherwise in the Statutes and Standing Rules, the only decision making authority.

The World Congress Membership Meeting shall be composed of the IEC plus one (1) representative from each Regular Member association, appointed so in writing to the Secretary. Each representative shall serve at the will of the Member he/she represents. An IEC member may also serve as a representative of his/her Member association.

The WCMM may make recommendations to the IEC or any appropriate committee on any matter affecting the IRF and may instruct the IEC, Officers, or employees to act upon matters thus delegated to it/them.

SR. 630-10: Committees

Any Committee established consistent with the Statutes and Standing Rules shall have such responsibility and authority as granted it, and will at all times be subservient to the WCMM, the IEC and International Officers.

SR. 640-10: Employees

Any employee appointed consistent with the Statutes and Standing Rules shall only have such responsibility and authority as granted him/her. Employees shall report to the President, or his/her delegated authority.

SR 650-10: International Ranger Federation Trust

The IRF may establish such entities as may be consistent with its aims and objectives, and such entities shall report to the IEC on an annual basis.

It is noted for the record that the IEC has established the International Ranger Federation Consultancy (IRFC) and that has been reorganised as the International Ranger Federation Trust (IRFT).

STATUTE 700: AUTHORITY

SR. 700-10: Authority of the IRF

- The IRF shall exist in its own right, distinct and separate from its members, IEC and office bearers.
- The IRF shall continue to exist in its own right irrespective of any changes in its membership, committee or office bearers
- The IRF shall be able to acquire, own and dispose of property and other assets in its own name.
- The IRF shall be able to sue and be sued in its own name.
- No member shall be liable for any debts or obligations of the IRF.
- No Officer shall be liable in respect of any loss, damage, injury or death, sustained by the IRF, it’s members or affiliates, caused howsoever, unless such is caused through the unlawful action of the Committee member.

Subject to the provisions of the Statutes and these Standing Rules, the IRF will have the general powers necessary for the fulfillment of its objects, provided, however, that it may not distribute any of its profits or gains, if any, to any person and shall utilise its funds solely for investment or the objectives for which it has been established.

In fulfilling its role the IRF may petition Governmental, Non-Governmental and Private bodies and all similar institutions at international, national and regional levels.

STATUTE 800: DUTIES

SR. 800-10: Authorities and Duties of the President

The PRESIDENT shall be the Chief Executive Officer of the IRF responsible for the general operations and business of the IRF. The President shall exercise general supervision over the affairs of the IRF and shall have such other powers and duties as are prescribed by law, by these Statutes, or by the IEC.

In addition to such other duties as enumerated in statutes or as the IEC may delegate, the President's duties shall include the following:

- To keep the IEC and WCMM informed of IRF matters.
- To approve all publications of the IRF, before such are made public.
- To call a meeting of the IEC, with sufficient notice as prescribed by the IEC.
- To incur and/or authorize reasonable and proper expense in accordance with the policies of the IEC.
- To engage legal counsel.
- To delegate such duties and authorities, which delegation may not be inconsistent with the Statutes and Standing Rules, to any IEC member.
- With the approval of the IEC, to delegate such duties and authorities, which delegation may not be inconsistent with the Statutes and Standing Rules, to the Executive Director.
- With approval of the IEC, to appoint a Task force or Task forces to investigate and take action on issues which have bearing on IRF objectives. Task forces shall be appointed as for Committees.
- Alternate signatory on financial and investment accounts.

SR. 800-20: Authorities and Duties of the Vice President

In the absence or disability of the President, the VICE PRESIDENT shall perform all the authorities and duties of the President, and in so acting shall have all the authorities and duties of the President. The Vice President shall also supervise the regional representatives. The Vice President shall have such other authorities and duties, not inconsistent with the Statutes and Standing Rules, as may be prescribed from time to time by the IEC.

SR. 800-30: Authorities and Duties of the Secretary

The SECRETARY is the Chief Administrative Officer of the IRF and shall have such authorities and duties, not inconsistent with the Statutes and Standing Rules, as may be prescribed from time to time by the IEC. The Secretaries duties include, but may not be limited to;

- To keep a full and complete record of the proceedings of all WCMM, IEC meetings, as well as of any meeting of International Officers, and certify same.
- To distribute proceedings of each World Congress, and the minutes of each WCMM and each IEC meeting to every IEC member and every Member, within thirty (30) days of such meeting.
- To maintain an archive of all official proceedings, minutes, forms, correspondence, policies, position statements, and any other official or casual records (in all formats).
- To provide for official correspondence between the IRF, Members and outside organizations.
- To give notice of WCMM, IEC and Committee meetings. Such notices shall also be distributed to all Members for information.

- In the absence of both the President and Vice President from any meeting, the Secretary shall call the meeting to order, and an acting chairperson shall be elected by the meeting.
- To maintain all Position and Employee records.

SR. 800-40: Authorities and Duties of the Treasurer

The TREASURER shall be the Chief Financial Officer of the IRF and shall have such authorities and duties as are prescribed by law, by these Statutes and Standing Rules, or by the IEC. In particular, the Treasurer shall have the following authorities and duties;

- To establish fiscal policies for the IRF, to be adopted by the IEC and ratified by the WCMM.
- To ensure compliance with the fiscal policies of the IRF, WCMM and IEC, and the law.
- To disburse IRF funds, on the approval of the President.
- To maintain IRF financial or investment accounts.
- Annual financial statement to be included in an annual report.
- Arrange for an annual independent review by a competent qualified fiscal expert.
- Prepare and maintain all tax records.
- Prepare and maintain an IRF budget.
- Prepare and distribute quarterly financial report to the IEC.

SR. 810-10: Authorities and Duties of the Regional Representatives

Regional Representatives shall have the following authorities and duties;

- Be directly responsible to the Vice President.
- Represent their Member associations on the IEC.
- They may be delegated other responsibility, consistent with the provisions of the Statutes and/or Standing Rules.
- Process membership applications from their Region.
- Provide regular communication with and between their members.
- They should also provide a supportive role to both members and prospective members.
- Liaison with the IUCN World Commission on Protected Areas (WCPA) office/s within their region.
- Participate in all IEC meetings, discussions or debates.
- Be representative of the region.
- To appoint persons from their region to contribute in each of the following fields;
 - Correspondence and information, as part of an editorial committee under direction of the Editor.
 - Membership support and recruitment, under direction of the Secretary.
 - Funding, to work with the Executive Director and IRFC.
 - Youth development, to work with the IEC appointed Youth Development coordinator.
- To keep the Executive Director and Vice-President informed of IRF activities and business within their regions.
- To provide the IEC with an annual report of their Region by the end of each year.

SR. 820-10: Authorities and Duties of the IEC

As a collective group, the IEC, subject to the authority of the WCMM, has authority over the activities and affairs of the IRF, and shall have the following authorities and duties;

- To create jobs, to hire employees in such approved jobs, and to dismiss same.

- To establish positions within the IRF for the conduct of IRF business, to dissolve same, to appoint individuals to such positions, and to remove same.
- To approve any contract entered into by the IRF.
- To adopt and amend the Standing Rules of the IRF.
- To adopt and amend policies of the IRF within the provisions of the Statutes and Standing Rules.
- To establish or dissolve Committees as needed for the conduct of IRF business, and to confirm chairpersons and members of all committees. The IEC shall periodically review the charges and activities of the committees.
- To issue a position statement or participate in any public debate relative to the affairs of the IRF. This authority may be delegated to the President.
- To approve membership in, or affiliation with, any other organization or association in the furtherance of the IRF's objectives.
- To maintain discipline and decorum within the IRF, within the provisions of the Statutes and Standing Rules.
- To promote the IRF in the international arena.

It is noted for the record that the IEC has established the position of EXECUTIVE DIRECTOR.

SR. 830-10: Authorities and Duties of Committees

Any Committee appointed by the IEC shall have only such authorities and duties as determined by the IEC.

SR. 850-10: Authorities and Duties of the Executive Director

The Executive Director is subject to the supervision of the President and the IEC. The Executive Director shall have such responsibility and authorities as may be delegated to him/her, which duties must be consistent with the Statutes and Standing Rules. These may include:

- The direction of employee/s to advance the objectives of the IRF.
- To coordinate the activities of the Regions and the Members.
- To report from time to time to the IEC on the activities of the IRF and its Members.
- To report from time to time to the IEC on the financial standing of the IRF.
- Be the authorized agent for the service of process, at the address of the Principle Office.
- To keep Regional Representatives informed of IRF activities within their regions at all times.
- The Executive Director shall have such other duties as are prescribed from time to time by the IEC.
- To administer the website.

SR. 850-20: Authorities and Duties of the Editor

The Editor is responsible for all publications of the IRF. The Editor shall have such responsibility and authorities as may be delegated to him/her by the IEC or President. Such duties may include:

- To compile the official electronic journal of the IRF, known as "The Thin Green Line" (the President or his/her designate shall approve all publications of the Federation before publication).
- To ensure the compilation of the proceedings of the IRF World Congresses.

SR. 870-10: Authorities and Duties of Members

Each Member to submit annually, a report in the format as specified by the Secretary. This should include a financial report and membership numbers of the Member association.

STATUTE 900: MEETINGS

SR. 900-10: World Congress Membership Meetings

The WCMM shall be scheduled to coincide with an IRF World Congress.

The IEC may call for an extraordinary WCMM during any three year period, with the understanding that the quorum rule will still apply.

SR. 910-10: IEC meetings

The IEC shall meet at least once a year between each WCMM.

Regular meetings of the IEC may be set at the discretion of the IEC and additional meetings may be called for any purpose by the President or by any three (3) IEC Members jointly.

All meetings of the IEC shall be open to attendance by any Member in an observer status. Should circumstances require nothing herein shall prevent the IEC from convening in closed session for the consideration of any matter; provided, however, the vote or final action shall be taken in open session.

Although IEC business may be conducted by phone, email and/or internet conferencing (virtual meeting), any such business transaction which results in a resolution, determination, decision or adoption on any matter shall be considered as a "meeting" of the IEC, the Secretary to compile minutes thereof and to distribute to Members as per these Standing Rules.

SR. 910-20: Minutes of IEC meetings

The Secretary shall record the minutes of each IEC meeting, and copies of each minute shall be made available to each member of the IEC, and to each Member. Such minutes may be posted on the IRF website.

SR. 920-10: Quorum for meetings

A quorum for a WCMM shall be 50% plus one of all Members in good standing at the time of the meeting, plus a presiding officer.

A quorum for any IEC meeting shall be 50% plus one of all IEC members.

A quorum for any Committee meeting shall be as determined by the President at the time of the establishment of that Committee.

SR. 930-10: Notice of meetings

The Secretary shall provide for notice of the time and place (venue) of each meeting of the WCMM, IEC, and International Officers.

Provision of notice of a Committee meeting shall be delegated to the chair of the Committee or his delegate.

Notice shall be by means of electronic mail, or where such is not available by facsimile or by first class mail.

Notice of an IEC meeting shall be sent to each IEC Member at least one (1) month in advance of the meeting to take place.

Notice of any meeting may be dispensed with if the time and place of the meeting are set at a previous meeting of the IEC.

Notice of a WCMM shall be sent to each Member at least twelve (12) months in advance of the meeting to take place.

Notice of any regular WCMM meeting may be dispensed with if the time and place of the meeting has been determined at a previous meeting of the WCMM.

The IEC will meet, as needed, including the day before and the day after each World Congress.

STATUTE 1000: APPOINTMENT AND ELECTIONS

SR. 1000-10: Eligibility

Only individuals who are accredited members of Regular Member associations are eligible to hold any office or other position within the IRF, unless specifically provided for otherwise in the Statutes.

SR. 1010-10: Establishment of positions

The President shall report the establishment of positions to the WCMM in accordance with Statute 1003.

SR. 1020-10: The Election Committee

The IEC shall establish an Election Committee other than the chair, in terms of the Statutes and these Standing Rules.

On receipt of all nominations from the Secretary, the Election committee shall draw up ballot papers in preparation for the WCMM.

The Election Committee shall conduct the voting at the WCMM in accordance with these Standing Rules.

SR. 1020-20: Election procedure

The Election committee shall establish the election procedure to be used at the WCMM.

SR. 1020-30: Time frame for nominations

The Secretary shall call on the Members for nominations for International Officers and IEC candidates at least six (6) months prior to a WCMM.

Nominations must reach the Secretary no later than two (2) calendar months prior to the WCMM.

All nominations received in time shall be submitted by the Secretary to the Election Committee no later than forty-five (45) days before the WCMM.

Election Committee will distribute validated nomination list to all Members no later than thirty (30) days prior to the WCMM. (SR1350)

No nominee shall form part of the election committee.

SR. 1020-40: Absence of nominations

In the event of no nominations for any International office or Regional Representative, the President may call for nominations for such open office/s at the WCMM.

In the absence of any nomination at the WCMM the office shall be considered vacant.

SR.1020-50: Nominators

A Member, seconded by another Member, may nominate any accredited member of a Member association for election as an International Officer or Regional Representative.

SR. 1020-60: Nominees

Each nominee shall accept their nomination, and acknowledge the burden of duty of such an office, in writing to the Secretary, for any nomination to be valid.

SR. 1030-10: Term of office

All International Officers and IEC members are elected for a term, between WCMM's. No member shall serve more than two consecutive terms in the same position, after which a terms' absence from the office shall occur before such person will again be eligible for election.

SR. 1040-10: Conflict of Interest and Pecuniary interest

As part of their duty of loyalty to the International Ranger Federation, elected Officers, IEC Members, appointments and employees have an obligation and responsibility to; disclose any conflict or potential conflict of interest, or any pecuniary interest or potential pecuniary interest, on any issue promptly as such conflict arises, to abstain from participation in FINAL deliberations and decisions concerning that issue, and to abstain from public comment upon that issue.

SR. 1050-10: Canvassing

Nominees for International Officer and/or Regional Representative may solicit votes, and canvas for nomination and election, providing that **NO** funds or other resources of the IRF or of a Member shall be used to support or oppose any candidate.

The nominees details, limited to one A4 (letter) page, may be displayed at the Congress if they so choose.

STATUTE 1100: VACANCIES

SR. 1100-10: Vacancies

A vacancy on the IEC shall occur on the death, incapacity, resignation, removal or suspension of any International Officer or Regional Representative, or otherwise as provided by law.

SR. 1110-10: Vacancy in the office of a Regional Representative

Should a Regional Representative office fall vacant the President shall approach Members of that region to nominate a person from that region to fill the vacancy.

Should there be more than one nomination to fill a vacant Regional Representative office, the IEC shall by majority decision elect one of the nominations.

SR. 1120-10: Term of office of persons appointed into a vacant office

A person appointed to a vacant office in terms of these Standing Rules shall serve for the remainder of the term of office, until the next WCMM.

STATUTE 1200: VOTING

SR. 1200-10: Voting

The Membership shall vote for the following:

- International Officers and Regional Representatives (the IEC) of the IRF at the WCMM;

- whenever such a vote is required by law;
- by the Statutes or these Standing Rules;
- on the adoption of any resolution;
- on any issue which the President or the IEC may determine as being of such importance as to be submitted to a vote; and
- on any motion submitted by a Member in good standing.

SR. 1210-10: Eligibility to vote for Regional Representative

Only Members from a region may vote in any election of Regional Representative for that region.

SR. 1210-20: Eligibility to vote on IEC matters

Only IEC members may vote on any issue, motion or resolution before the IEC.

SR. 1210-30: Eligibility to vote on Committee matters

Only members of a Committee established in terms of these Statutes and Standing Rules may vote on any issue, motion or resolution before that Committee.

SR. 1220-10: Number of votes per IEC member

At any IEC meeting each IEC member shall be allowed one (1) vote, to be cast in person or by proxy.

SR. 1230-10: Onus on showing lack of good standing

For any Member to be considered to be not in good standing, that Member must have been served notice not more than three (3) months prior to any WCMM, with documentary evidence being submitted twenty four (24) hours prior to the WCMM.

SR. 1240-10: Voting by proxy

A vote on any matter for which notice has been given prior to any meeting, may be made by proxy.

A vote on any matter or resolution, for which notice has not been given, must be cast by the eligible voters present, and cannot be voted on by means of proxy.

SR. 1240-20: Eligibility of proxy

An eligible Member or eligible voter may grant proxy to any person, and not necessarily to another Member, to vote on their/his/her behalf.

SR. 1240-30: Form of proxy

The form of proxy shall include the name of the Member granting proxy, the name of the person or Member to whom proxy is granted, the date of granting proxy, the meeting for which proxy is granted.

SR. 1240-40: Duration of proxy

A form of proxy is only valid for the meeting for which the proxy has been granted, and any postponement thereof.

SR. 1250-10: Responsibility of the Secretary and Election Committee

In the case of an election, the Election Committee, or in the case of any other matter before any meeting, the Secretary, shall be responsible for;

- receiving and verifying all proxies submitted,
- for verifying the eligible voters present,
- for preparing and distributing ballot papers,
- for conducting any vote (ballot),
- for tallying the results, and
- for informing the President of the result.

STATUTE 1300: COMMITTEES

SR1300-10: Appointment of Committees

The IEC may provide for the establishment and appointment of such standing or special advisory committees as it deems necessary and appropriate to advance the purposes of the IRF, and to assist the IEC in the conduct of IRF business.

SR. 1310-10: Chairpersons of Committees

The President shall appoint a Chairperson for each Committee established by the IEC, from within the membership of that Committee. The Chairperson of any Committee shall report to the President on the activities of the Committee.

SR. 1320-10: Review of Committees

Any Committees established in terms of the Statutes or these Standing Rules shall be subject to regular review as to performance and relevance, and may be established with provisions governing their duration.

SR. 1330-10: Membership of Committees

Although Members, and accredited members of Members, shall be eligible for membership upon any committee so established, nothing shall preclude the IEC from appointing non-voting corresponding or advisory members to a Committee when special skills or knowledge are required.

Nothing in these Standing Rules should be seen as hindering the IEC, at its discretion, from setting other rules for membership and service on any committee on a case-by-case basis.

SR. 1340-10: Disbanding of Committees

The IEC, at its total discretion, may disband any Committee at any time, with or without giving notice.

On the disbanding of any Committee, all assets, stock, literature reports and documentation held by such Committee shall revert to the IEC. All information gathered by, and any findings and recommendations of, any Committee shall at all times remain the intellectual property of the IRF.

SR. 1350-10: Establishment of an Election Committee

The President shall, one (1) year in advance of any WCMM, appoint a Chairperson of an Election Committee, which Chairperson shall appoint at least four (4) other persons, as he/she may deem necessary, to the Election Committee. All Election Committee members shall be approved by the IEC before taking office.

SR. 1350-20: Nominations for International Officers

The Election Committee shall receive nominations for the offices of the International Officers; President, Vice President, Secretary and Treasurer, verify that the nominations are valid, and distribute the nomination list to all Members no later than thirty (30) days prior to the WCMM.

SR. 1350-30: Nominations for Regional Representatives

The Election Committee shall receive nominations for the offices of the Regional Representatives, verify that the nominations are valid, and distribute the regional nomination lists to all Members of each region, no later than thirty (30) days prior to the WCMM.

SR. 1350-40: Additional duties of an Election Committee

In addition to such other authority as the President may delegate, the duties of the Election committee shall include the following:

- Ensure all Members are aware of the nomination process and solicit nominations from Members.
- Establish a process to help ensure that the best-interested, qualified, and committed candidates are identified and nominated to serve as International Officers or members of the IEC, if so elected.
- Receive resumes/applications from interested members.
- Nominate qualified applicant/s for vacant offices at the WCMM.
- Oversee the election process, count ballots and tabulate the results and report same to the President and the Secretary.
- Establish timeframes and format for the submission of motions to go before the WCMM.

SR. 1360-10: Establishment of “Sub-Committees”

Committees may delegate portions of their charge to subcommittees of their own creation and oversight. Such subcommittees shall have specific charges adopted by the relevant Committee and shall have their membership selected by the appointing Committee after the establishment of criteria.

STATUTE 1400: RESTRICTIONS

SR. 1400-10: Prejudice

No Member, nor accredited member of a Member, shall, in the course of IRF business or of Member own business, promote or incite any discussion or discourse of a political, racial or religious nature at any time or through any media, nor in any manner display or incite any prejudice.

Within the prescriptions of these Standing Rules, the IRF may petition Governmental, Non-Governmental and Private bodies and all similar institutions at international, national and regional levels in the furtherance of its objectives.

SR. 1410-10: Impersonation

No Member, nor accredited member of a Member, shall appoint to, use or assume any IRF title or office to which they/he/she are not entitled pursuant to the Statutes and these Standing Rules.

SR. 1420-10: Protection of rights and privileges

No Member, nor accredited member of a Member, shall permit or cause another person the rights and privileges afforded Members, and accredited members of a Member, through IRF Membership and IRF activities/business.

SR. 1430-10: Protection of the emblems of the IRF

No Member, nor accredited member of a Member, shall use, or cause to be used, any emblem of the IRF unless for purpose of approved IRF business and/or activity.

The emblems of the IRF may not be utilized for commercial purposes. It is recorded for clarity that official business conducted for and on behalf of the IRF is not regarded as a commercial activity for the purposes of the Statutes and these Standing Rules.

(See also SR 102 and SR 103)

SR. 1440-10: Litigation

No International Officer, IEC Member, Member, Associate, appointee or employee may enter into lawsuits, or other legal actions or administrative proceedings on behalf of the IRF without the permission of the IEC or as permitted by the Statutes and/or these Standing Rules.

SR. 1450-10: Public commentary

No International Officer, IEC Member, Member, Associate, appointee or employee shall make a statement or take a public position in the name of the IRF that is contrary to, or creates a misimpression of a policy or position established by the IRF or any IRF entity. When speaking or taking a public position on their own behalf, persons currently associated with the IRF shall avoid giving the impression that they are representing the IRF and endeavor to correct any misimpression which may arise in this regard.

SR. 1460-10: Civil disobedience

The IRF will not encourage, request or direct any person to violate the law. No International Officer, IEC Member, Member, Associate, appointee or employee shall encourage, request or direct any person to violate the law.

The IRF recognizes that it cannot control the private actions of its members, and in particular cannot prevent its members from engaging in acts of civil disobedience. However, no member of the International Ranger Federation is authorized to use, display, or invoke the IRF's name or logo (including the name of any Member or Associate, or other entity of the IRF) in connection with committing, or encouraging, requesting or directing any other person to commit any violation of the law.

STATUTE 1500: REMOVAL AND SUSPENSION

SR. 1500-10: Removal and suspension

The suspension or expulsion of an International Officer, Regional Representative, Member or Associate shall only be considered where there is good cause based upon actions or behavior which is considered inimical to the fundamental values, interests or functioning of the IRF.

SR. 1510-10: Corrective action

Any suspension or expulsion shall only be considered if corrective action has been implemented and still fails to remedy the situation.

SR. 1520-10: Authority to remove or suspend

An International Officer, Regional Representative, Member or Associate may only be suspended or expelled by a two thirds (2/3) vote of the IEC in favour of such suspension or expulsion.

If charges are laid against a member of the IEC, that member shall not be party to any deliberations or determinations of the IEC.

SR. 1530-10: Special Investigation Committee

The President shall appoint a special investigative committee consisting of three (3) accredited members of Members, which appointments shall be approved by the IEC, to investigate any charges proffered against any International Officer, Regional Representative, Member or Associate.

A special investigation committee shall have the authority to seek legal and socio-psychological advise outside of the IRF family, but its determinations are to remain confidential and within the IEC.

SR. 1530-20: Charges against the President

If charges are laid against the President then the Vice President shall appoint the special investigation committee of three, still to be approved by the IEC.

SR. 1540-10: Due cause

The principle of good cause shall at all times be adhered to in consideration of charges brought against any International Officer, Regional Representative, Member or Associate.

SR. 1540-20: Due process

The principle of due process shall at all times be adhered to in deliberating on a possible suspension or expulsion. Due process includes; serving proper notice, opportunity to present a defense, opportunity to examine all charges and related documents, opportunity to present defense witnesses and to cross examine prosecution witnesses, opportunity to present mitigating factors.

SR. 1550-10: Call for suspension or removal

Any call for the suspension or expulsion of any International Officer, Regional Representative, Member or Associate shall only be considered if such a call is properly motivated and comes from one of the following sources;

- A motion passed by the WCMM.
- A majority decision of the IEC.
- A petition signed by at least five (5) Members representing at least two (2) Regions.

[A Disciplinary Code and Disciplinary Procedure are required]

STATUTE 1600: RULES OF ORDER

SR. 1600-10: Language

The official language of the IRF shall be English.

Where appropriate, and where possible within the capacity and resources of the IRF, translation into any other language will be effected.

SR. 1610-10: Conduct of meetings

All meetings of the WCMM, IEC and Committees shall be conducted according to Robert's Rules of Order, as revised, where applicable, or such other rules of order as may adopted by the meeting and which are not inconsistent with the Statutes and these Standing Rules.

SR. 1620-10: Submission of motions to a meeting

Any Member may submit a motion to the WCMM or IEC for consideration of the Membership or IEC as the case may be.

Motions are to reach the Secretary no later than three (3) months before any scheduled meeting. The Secretary shall place such motion on the agenda of the next meeting, and shall give all Members, or Regional Representative, as the case may be, at least one (1) months notice of the tabled motion.

Only such motions as are relevant to IRF business shall be tabled at any meeting.

SR. 1630-10: Grievances

No grievance may be tabled at the WCMM, without such grievance first having been adjudicated by the IEC. Only if the IEC fails to reconcile any grievance may such be taken to the WCMM for remedy.

The IEC shall treat every grievance seriously, and follow the route of conciliation, mediation and finally arbitration as may be necessary in resolving such grievance.

STATUTE 1700: AMENDMENTS

SR. 1700-10: Notice of proposed amendments

Whenever circumstances permit, any proposed amendment to the Statutes or Standing Rules shall be circulated to all Members at least one (1) month in advance of the meeting to consider the amendments.

SR. 1710-10: Amendments to the Statutes

The Statutes are fundamental and shall not be added to, amended, or repealed except by a resolution approved by the affirmative votes of two-thirds (2/3) of a quorum of the Members at a WCM Meeting.

Statutes 100 and 200 cannot be amended without concurrent amendment of the corresponding Accord.

SR. 1710-20: Amendments to the Statutes required by law

When an amendment to the Statutes is required by law, the IEC may, by an affirmative vote of two-thirds (2/3) of the IEC members, amend the Statutes to conform to law, any such amendment to be ratified at the very next WCMM.

SR. 1720-10: Adoption and amendment of Standing Rules

These Standing Rules elaborate and supplement the operating policies of the IRF Statutes. Standing Rules shall be adopted, amended, or repealed by two third (2/3) majority resolution of the IEC.

SR. 1730-10: Amendments to the Appendices

Appendices shall be adopted, amended, or repealed by simple majority resolution of the IEC.

STATUTE 1800: FINANCES

SR. 1810-10: Remuneration of IEC and Committee members

All Regional Representatives and Committee members will serve without pay, unless otherwise provided for in the Statutes and Standing Rules.

SR. 1810-20: Remuneration of appointees

Appointees may serve with or without pay, as determined by the IEC.

The level of any remuneration for an appointee shall be as determined by the IEC.

SR. 1810-30: Remuneration of employees

The level of remuneration for any employee shall be determined by the President, and approved by the IEC

SR1810-40: Authorization of expenditures

The IEC will produce an annual financial plan relating to work plans for each forthcoming year, which will give reasonable estimates of likely income and expenditure. The IEC shall develop financial protocols for IRF. All income and expenditure must be made in accordance with the operative financial protocols.

SR. 1810-50: Reimbursement

Reimbursement for actual expenses incurred while attending to IRF business may be approved by the Treasurer if such expenses are first authorized by the President prior to incurring the expense, and any claim is accompanied by the appropriate documentation of the expense.

SR. 1820-00: Funds

As a non-profit organization, the IRF may collect, raise, or disperse funds or obtain grants for the accomplishment of its objectives.

Any Member who may be offered a grant or contribution towards the IRF shall immediately notify the President of such offer. Such offer shall only be accepted on approval of the President, and on any terms and conditions to such offer being reduced to writing and signed by both parties.

SR. 1830-00: Bonds or Insurance

Bonds or Insurance of sufficient value to protect the IRF, where appropriate, will be given by the President, Treasurer, and/or the Executive Director. The cost of any bond will be borne by the IRF.

SR. 1850-10: Disbursement of loans, funds or assets

It is within the exclusive powers of the IEC to restrict, lien, hypothecate, lend, encumber, transfer to Members, foundations, trusts or other third parties, without consideration, the assets and/or funds of the IRF, in so far as this does not contravene any restrictions imposed by donors, under such conditions as may be determined by the IEC.

STATUTE 1900: HONORS AND AWARDS

SR. 1910-10: Honors and Awards

The IEC may establish a system of awards and honors, and a policy for implementing such system.

Members are encouraged to establish and present awards at their appropriate levels.

STATUTE 2000: STANDARDS (CODE) OF CONDUCT

SR. 2000-10: Standards of Conduct

The IEC is to establish and maintain a Code of Conduct applicable to Regional Representatives, Members, Associates, appointees and employees.

All Members and Associates have an obligation to meet these standards, and to hold their leaders accountable to them as well, in all interactions with each other and with others.

A Code of Conduct is to be established]

STATUTE 2500: DISSOLUTION

SR. 2500-10: Dissolution

In the event of dissolution of the IRF, all existing assets of the IRF shall be donated to one or more recognized non-profit organizations established for the purpose of furthering the goals of the world's protected areas and/or the ranger profession

STATUTE 3000: CONSTRUCTION OF STATUTES AND STANDING RULES

SR. 3000-10: Interpretation of Statutes and Standing Rules

On any and all questions as to the interpretation, construction or meaning of the Statutes and the Standing Rules of the IRF, the decision of the IEC shall be final, unless rescinded by the WCMM by a majority vote.